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AGENCY: Procurement Services Division

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SUBJECT: Procurement Audits and Certifications

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- a. On August 13, 2002, Aiken Technical College was granted procurement certification. The College has requested to remain at the current certification levels. In accordance with Section 11-35-1210 of the Consolidated Procurement Code, the Procurement Services Division recommends the following certifications to run concurrent with the certifications approved on November 12, 2003, that increased the certification levels for all remaining agencies from \$5,000 to \$25,000 for goods and services, consultant services, and information technology with an expiration date of November 12, 2006: goods and services, \$25,000\* per commitment; consultant services, \$25,000\* per commitment; information technology, \$25,000\* per commitment.
- b. On March 18, 2004, the South Carolina Office of the Comptroller General was granted procurement certification. The Office has requested an increase in their current certification levels. In accordance with Section 11-35-1210 of the Consolidated Procurement Code, the Procurement Services Division recommends the following certifications to run concurrent with the certifications approved on November 12, 2003, that increased the basic certification levels for all remaining agencies from \$5,000 to \$25,000 for goods and services, consultant services, and information technology with an expiration date of November 12, 2006: goods and services, \$25,000\* per commitment; consultant services, \$25,000\* per commitment; information technology, \$25,000\* per commitment.
- c. On March 4, 2003, the Department of Corrections received procurement certification. In accordance with Section 11-35-1210 of the South Carolina Consolidated Procurement Code, the Procurement Services Division recommends additional procurement certification for the Department of Corrections as follows: goods and services, \$1,000,000\* per commitment; information technology, \$100,000\* per commitment; consultant services, \$100,000\* per commitment; construction contract award, \$100,000 per commitment; construction contract change order, \$100,000 per change order; architect/engineer contract amendment, \$15,000 per change order; food products, \$1,500,000\* per commitment; food service equipment and supplies, \$200,000\* per commitment.
- d. On November 12, 2004, the Department of Motor Vehicles was granted procurement certification. The department has requested an increase in that certification as follows. In accordance with Section 11-35-1210 of the South Carolina Consolidated Procurement Code, the Procurement Services Division recommends the following certifications to run concurrent with the three-year certifications granted on November 12, 2004. goods and services, \$250,000\* per commitment; information technology, \$50,000\* per commitment; consultant services, \$250,000\* per commitment.

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- e. On June 17, 2003, Trident Technical College was granted procurement certification. The college requested an increase in that certification as follows. In accordance with Section 11-35-1210 of the South Carolina Consolidated Procurement Code, the Procurement Services Division recommends the following certifications to run concurrent with the three-year certifications granted on June 17, 2003: goods and services (local funds only), \$200,000\* per commitment; information technology (local funds only) \$200,000\* per commitment; consultant services (local funds only), \$200,000\* per commitment; construction awards (local funds only), \$50,000 per commitment; construction contract change order (local funds only), \$50,000 per change order.
- f. On June 18, 2002, Wil Lou Gray Opportunity School was granted procurement certification. The School has requested to remain at the current certification levels. In accordance with Section 11-35-1210 of the Consolidated Procurement Code, the Materials Management Office recommends the following certifications to run concurrent with the certifications approved on November 12, 2003, that increased the certification levels for all remaining agencies from \$5,000 to \$25,000 for goods and services, consultant services, and information technology with an expiration date of November 12, 2006: goods and services, \$25,000\* per commitment; consultant services, \$25,000\* per commitment; information technology, \$25,000\* per commitment.
- g. The Procurement Services Division, in accord with Section 11-35-1210, has audited the following agencies and recommends certification within the parameters described in the audit reports for the following limits (total potential purchase commitment whether single-or multi- year contracts are used):
  - (1) Horry-Georgetown Technical College (for a period of three years): goods and services, \$75,000\* per commitment; consultants, \$75,000\* per commitment; information technology, \$30,000\* per commitment.
  - (2) Health and Environmental Control (for a period of three years): annual term contract for drugs, pharmaceuticals, biologicals for human use, contraceptives, biochemicals and biochemical research, \$5,000,000 maximum of all contracts combined; annual term contracts for hospital sundries and germicides, \$1,000,000 per commitment; all other goods and services, \$1,000,000\* per commitment; consultant services, \$100,000\* per commitment; information technology, \$225,000\* per commitment.

\*Total potential purchase commitment whether single year or multi-term contracts

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SUBJECT: Procurement Audits and Certifications

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BOARD ACTION REQUESTED:

- a. In accordance with Section 11-35-1210 of the Consolidated Procurement Code, grant the following certifications for Aiken Technical College to run concurrent with the certifications approved on November 12, 2003, that increased the certification levels for all remaining agencies from \$5,000 to \$25,000 for goods and services, consultant services, and information technology with an expiration date of November 12, 2006: goods and services, \$25,000\* per commitment; consultant services, \$25,000\* per commitment; information technology, \$25,000\* per commitment.
- b. In accordance with Section 11-35-1210 of the Consolidated Procurement Code, granted the following certifications for the South Carolina Office of the Comptroller General to run concurrent with the certifications approved on November 12, 2003 that increased the basic certification levels for all remaining agencies from \$5,000 to \$25,000 for goods and services, consultant services, and information technology with an expiration date of November 12, 2006: goods and services, \$25,000\* per commitment; consultant services, \$25,000\* per commitment; information technology, \$25,000\* per commitment.
- c. In accordance with Section 11-35-1210 of the South Carolina Consolidated Procurement Code, grant additional procurement certification for the Department of Corrections to run concurrent with the certifications approved March 4, 2003, as follows: goods and services, \$1,000,000\* per commitment; information technology, \$100,000\* per commitment; consultant services, \$100,000\* per commitment; construction contract award, \$100,000 per commitment; construction contract change order, \$100,000 per change order; architect/engineer contract amendment, \$15,000 per change order; food products, \$1,500,000\* per commitment; food service equipment and supplies, \$200,000\* per commitment.
- d. In accordance with Section 11-35-1210 of the South Carolina Consolidated Procurement Code, grant the following certifications for the Department of Motor Vehicles to run concurrent with the three-year certifications granted on November 12, 2004: goods and services, \$250,000\* per commitment; information technology, \$50,000\* per commitment; consultant services, \$250,000\* per commitment.

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- e. In accordance with Section 11-35-1210 of the South Carolina Consolidated Procurement Code, grant the following certifications for Trident Technical College to run concurrent with the three-year certifications granted on June 17, 2003: goods and services (local funds only), \$200,000\*per commitment; information technology (local funds only) \$200,000\* per commitment; consultant services (local funds only), \$200,000\* per commitment; construction awards (local funds only), \$50,000 per commitment; construction contract change order (local funds only), \$50,000 per change order.
- f. In accordance with Section 11-35-1210 of the Consolidated Procurement Code, grant the following certifications for the Wil Lou Gray Opportunity School to run concurrent with the certifications approved on November 12, 2003, that increased the certification levels for all remaining agencies from \$5,000 to \$25,000 for goods and services, consultant services, and information technology with an expiration date of November 12, 2006: goods and services, \$25,000\* per commitment; consultant services, \$25,00\* per commitment; information technology, \$25,000\* per commitment.
- g. In accord with Section 11-35-1210, grant the following certifications within the parameters described in the audit reports for the following limits (total potential purchase commitment whether single-or multi- year contracts are used):
  - 1 Horry-Georgetown Technical College (for a period of three years): goods and services, \$75,000\* per commitment; consultants, \$75,000\* per commitment; information technology, \$30,000\* per commitment.
  - 2 Health and Environmental Control (for a period of three years): annual term contract for drugs, pharmaceuticals, biologicals for human use, contraceptives, biochemicals and biochemical research, \$5,000,000 maximum of all contracts combined; annual term contracts for hospital sundries and germicides, \$1,000,000 per commitment; all other goods and services, \$1,000,000\* per commitment; consultant services, \$100,000\* per commitment; information technology, \$225,000\* per commitment.

\*Total potential purchase commitment whether single year or multi-term contracts

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ATTACHMENTS:

Agenda item worksheets and attachments